

Action Table

Item	Who	What	When
3	Fr. Paul	Arrange meeting Dates for next year	By early Jan.
8.1	Fr. Paul, Andrew, Peter	Arrange video and posting to website	ASAP
5.2	Malcolm	Arrange lock replacement & keys for lockers	ASAP
5.3	Malcolm	Meet re organ service	27/11/19
9	Peter	Continue common hymn repertoire list	ASAP
9	Peter	List of known masses & season suggestions	ASAP
9	Peter	Check instrument pickup	ASAP

1. Welcome, Opening Prayer – Fr. Paul
2. Attendance: Fr. Paul, Fr. Stephen, Peter, Jennifer, Andrew, Beverly
3. Set date for next meeting: Because we have missed 3 meetings, the plan to have Advent and Christmas sorted several months in advance. Peter suggested that Fr. Paul set aside a regular meeting each month for 2020 that fits his agenda, noting that Jennifer has difficulties with Fridays. The aim is to progress the work of the committee so that the main liturgical seasons are planned well in advance. It is envisaged that we may be able to drop out some meetings when we get on top of the backlog.

ACTION: Fr. Paul to allocate set date in diary for monthly meeting & confirm with rest of committee. We need to fit a meeting in in early January (prior to 25/1/2020) to prepare for Lent.

4. Agenda from last viable meeting (July) will be reset given the three-month gap. Many issues will be carried forward to 2020.
5. Previous simple outstanding issues:
 - 5.1. New cable reels purchased; Microphone stand holder supplied by Malcolm & installed. Lockers in position in music room, shelves cut to accommodate. One locker lock has been removed and holds spare copies of Gather Australia. Hooks to hold the maintenance ladder have been installed. Instructions for storage of music hardware have been laminated and copies place on the walls - a copy is also on the new music minister resource part of the parish website. **CLOSED.**
 - 5.2. Malcolm is still attempting to have the locks on the lockers replaced so that the music can be further organized.
 - 5.3. Organ issues: Malcolm has arranged to meet with the service engineer on 27th November. (Note – post meeting, the possibility of a new (second hand) organ at a very good price has become a possibility. Christina McGuinness has offered to help co-ordinate other organists to view the organ and see if it meets requirements.)
 - 5.4. Andrew arranged for a ministry BBQ get together, but various problems caused its cancellation. To be reconsidered in 2020.
 - 5.5. Fr. Paul arranged for Richard Houwing to train Peter to build a music ministers resource as part of the parish website. The site is now functional, although it will continue to grow and evolve. Further hymn guides will be reviewed and added as soon as possible. Currently, the masses up to the start of ordinary time are largely complete. Bev is hoping to supplement with hymns in CWB2, Andrew would like some more recent hymns and has contributed several links (not all yet implemented.)
 - 5.6. The position of the piano in the present version of the music space has been settled. Further discussion will take place as the area evolves around the new pews and the likely movement of the organ very slightly back to create a more consistent area. This may take approximately 2 years.
6. In absence of meetings, Peter sent out a tentative Advent wreath ceremony for discussion. The ceremony was firmed up, with decisions made about the priests asking the congregation to introduce themselves to those around them prior to the ceremony, the timing of lighting the candles. Musicians are asked to teach and play Advent Litany (Gather Australia 279) as entrance hymn during the first Sunday of Advent and lead the response during the wreath ceremony. Advent Litany should also be played at each Sunday in Advent,

at a position decided by the individual ministers. Communion is one recommended position. Musicians have been emailed with instructions.

7. A tentative Christmas roster has been drawn up, and musicians emailed regarding the masses. The roster will be posted to the website.
8. Ongoing complex issues:

- 8.1. Liturgical training for new and existing music groups.

The issue with the Tangara/Redfield choir was considered unsatisfactory by the lay members of the committee, and a poor model for further training. This is not helping a system where we have a number of untrained groups. The better news is that a number of groups are at least willing to try learning something.

The general consensus was that the simple “6 point introduction” we had previously discussed is inadequate. Something more substantial, like the folder Andrew described for new teachers, might be better, and reference can be made to the resources on the website.

To some extent this is superseded by the amount of information to be found on the website. Fr. Paul would still like to get some very basic instructions to each of the groups, especially those with less experience. Andrew suggested that a video might have more impact and has suggested that he arrange to create such a video, with Father Paul speaking. This can be posted on the website. Peter has volunteered to also create a “slider” at the top of one of the music topics which will contain a picture of Fr. Paul and a brief summary of his critical points.

ACTION: Fr. Paul to document points as script for video and arrange date with Andrew for video to be recorded. Also communicate points to Peter for inclusion on website

ACTION: Andrew & Fr. Paul to film video and send to Peter

ACTION: Peter to post video and slider to website.

- 8.2. Bev brought to the committee’s attention the use of CDs during weekday masses and occasionally 7:30 am Sunday mass. This raises two issues. The first is that the hymns are generally chosen with no regard for their liturgical function – O Holy Night (out of the Christmas season); Alleluias in hymns during Lent; use of a commercial song (Angel) on All Saints’ Day. The latter is particularly problematic – even if the reference were to heavenly angels, it shows a lack of theological understanding between the difference between what an angel is and what a saint is. However, the song in question is about a rock star who suicided, and the “angel” in question was in fact the heroin which caused his death.

More importantly, it brings into question the legality of playing recorded music at a public event. We are likely in breach of our copyright obligations in doing so, certainly in regard to a normal commercial recording. (The same would be use of the music from Godspell, and other commercial but possibly relevant music.) Peter strongly recommended that no recorded music be played until we sort out the requirements. For religious music, we may be able to get permission from the composer/publisher, but a fee may be involved. For commercial music, we would need to discuss the issue with APRA.

9. Ongoing issues for later meetings:

- 9.1. Ongoing hardware issues include locks for lockers and whether the instrument pickups to the mixer are actually working. Peter will attempt to spend some time checking connections.
- 9.2. We need to have a call for further musicians. Peter has put 2 contact fields into the website – one for general contacts to the committee, and a second for people who wish to join the ministry This will include the possibility of a ministry of Projectionist.
- 9.3. Common hymn repertoire list – underway but incomplete & training required.
- 9.4. List of known masses and season suggestions – underway, but training required.